

Fresh Ideas

Booking Information

2016



The Fresh Ideas Complex is a standalone multipurpose function venue located in Canning Vale at Western Australia’s central wholesale market, Market City.

The Complex is designed to cater for the food service industry, education, retail and wholesale food sector by ensuring that the experiences are satisfying and guests are served in a responsible, friendly and professional manner. Launched to the public in August 2008, the complex is innovative and a world class facility for the industry.

The Complex is flexible and the facilities are ideal for:

Corporate events: by using the full facility to host product launches, food and wine tastings, trade shows and other corporate events such as networking sundowners.

Training courses: by using the commercial kitchen to host cooking and master classes, cooking demonstrations and customer service training. Management, Leadership and Business training courses can also be conducted in the venue.

Industry meetings: by using the innovative audiovisual technology and equipment of the Complex to host industry seminars, meetings and conferences.

Facilities

Venue Hire of Full Facility (Function Room and Kitchen)

Full Day (8am – 5pm)	\$1,000 including GST
Half Day (8am – 12pm 1pm – 5pm)	\$500 including GST
After 5pm	\$500 including GST

<i>Please note:</i>	<i>In addition to the above, all bookings will incur a minimum cleaning charge of \$70.00.</i>
	<i>Surcharges also apply to weekend (10%) and public holiday (15%) bookings.</i>

Equipment included in venue hire

- Data projector and screens
- TV and video unit
- Hand held microphone
- Whiteboard and markers
- Flip chart

Catering

Please contact Perth Markets Limited on 08 9456 9200 for catering options and charges including tea and coffee.

BOOKING FORM

Contact Details

Name: _____

Organisation: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Booking Details

Booking Date: _____ Booking Type: _____

Commencement: _____ Conclusion Time: _____

Number of people: _____

Catering required (please circle): morning tea lunch afternoon tea

Notes

Please return this form back to the Perth Markets Limited
with the signed terms and conditions.

Perth Markets Limited | MP 1, Market City | 280 Bannister Road | Canning Vale | WA 6155

Fresh Ideas | pma@perthmarket.com.au | Tel: 9456 9200 | Fax: 9456 9222

www.perthmarket.com.au

Terms and Conditions

Quotations	<ul style="list-style-type: none"> Quotations do not automatically confirm the booking hire of the premises
Tentative Bookings	<ul style="list-style-type: none"> Tentative bookings will be held for a period of 7 days and will be automatically cancelled unless a confirmation has been received
Confirmation in numbers	<ul style="list-style-type: none"> Please provide the confirmed number of guests 7 days prior to the event
Payment	<ul style="list-style-type: none"> All prices are including GST and are subject to change without notice
Catering	<ul style="list-style-type: none"> Should you require catering this must be confirmed 10 days prior to the function, along with the number of guests. Changes made after this period may incur additional charges
Goods and Services	<ul style="list-style-type: none"> The Perth Markets Limited accepts no responsibility for the goods and services the client provides to their guests
Display and signage	<ul style="list-style-type: none"> Nothing is to be nailed, screwed, stapled or adhered to any wall, door or other surface of the venue Signage in public areas must be approved by Fresh Ideas management
Cleaning	<ul style="list-style-type: none"> A cleaning fee of \$70 will be imposed in addition to the hire charges
Surcharges	<ul style="list-style-type: none"> 10% surcharge will apply to weekend bookings 15% surcharge will apply to bookings on a Public Holiday
Alcohol	<ul style="list-style-type: none"> The client needs to obtain permission from the Perth Markets Limited, should the client wish to consume alcohol on the premises. The client is responsible for obtaining an Occasional Liquor Licence by submitting an application form on www.rgl.gov.au. A copy of the licence is to be submitted to the Perth Markets Limited a minimum 48 hours before the venue hire.
Cancellations	<ul style="list-style-type: none"> All cancellations are to be submitted at least 48 hours before the time of booking, If the cancellation is less than 48 hours any catering costs that have been incurred may be forfeited.
AV Equipment	<ul style="list-style-type: none"> All AV equipment is included in the booking. This includes the following; 2 monitor screens, 1 projection screen & microphone
Kitchen and Tableware	<ul style="list-style-type: none"> All existing kitchen utensils, tableware and glassware located in the Fresh Ideas premises are all included in the booking fee.
Damage to property	<ul style="list-style-type: none"> The client is responsible for the conduct of guests and indemnifies the Fresh Ideas for all costs, expenses, damage or loss caused by any act made by the client or the guests The Perth Markets Limited will not accept responsibility for damage to, or the loss of, any client property left on the premises prior to, during or after a function Clients are financially responsible for any damage to fittings, property or equipment prior to, during or after a function Please report all damage and breakages to Perth Markets Limited.



Please sign below to indicate that you have read and understood the terms and conditions as above.

Signed: _____ Name: _____

Date of Signing: _____ Date of Booking: _____